



RULES & REGULATIONS

of

CAPE TOWN TYGERBERG FOOTBALL ASSOCIATION

EDITION: 2017

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Table of Contents

| | |
|--|----|
| 1. REGISTRATION – PLAYERS / OFFICIALS / ADMINISTRATORS..... | 3 |
| 2. REFEREES..... | 6 |
| 3. LEAGUE COMPETITIONS..... | 8 |
| 3.21.1. The Premier Division | 11 |
| 3.21.2. The First and Second Division | 11 |
| 3.21.3. All Other Divisions..... | 12 |
| 3.21.4. Veterans..... | 12 |
| 4. KNOCKOUT COMPETITIONS | 13 |
| 5. DURATION OF GAMES | 15 |
| 6. TEAM RETURN | 17 |
| 7. TEAM COLOURS..... | 18 |
| 8. FAILURE TO FULFIL FIXTURES | 19 |
| 9. FIXTURES OUTSIDE THE ASSOCIATION | 21 |
| 10. PENALTIES AND FINES..... | 21 |
| 11. PROTESTS | 22 |
| 12. APPEALS | 24 |
| 13. TROPHIES..... | 26 |
| 14. DEFUNCT CLUBS | 26 |
| 15. DISCIPLINE | 27 |
| 16. REPRESENTATIVE MATCHES..... | 35 |
| 17. COLOURS | 36 |
| 18. CONSTITUTIONS OF AFFILIATES AND CLUBS..... | 36 |
| 19. BOOKS OF AFFILIATES AND CLUBS..... | 36 |
| ACCEPTANCE OF THIS CONSTITUTION & THE RULES & REGULATIONS..... | 37 |
| DEFINITIONS AND INTERPRETATIONS | 37 |
| SCHEDULE OF FEES AS PER ARTICLES | 38 |
| SCHEDULE OF FEES/FINES AS PER RULES | 39 |

1. REGISTRATION-PLAYERS/OFFICIALS/ADMINISTRATORS

1.1. No player may be registered with two clubs at the same time as per Article 26.3 of the Constitution of SAFA (CT).

1.2. In addition to the registration of its players, all members shall ensure that their officials are properly registered and issued with the prescribed Registration Card.

1.2.1. This shall include the registration of Committee Members, delegates, managers, coaches or any other persons regularly participating in the activities of either this Association or the member.

1.2.2. A member may be registered with one club, but coach/officiate/administrate at another club.

1.3. All persons wishing to become a member or re-new their membership of the Association shall be required to annually complete the pre-scribed Registration Forms of the Association and SAFA CT.

1.4. Registration of all members shall at all times be in accordance with SAFA Rules on Registrations.

1.5. Upon receipt of the form as in Rule 1.3 and upon verification by the Registration Officer, the Association shall issue its Registration Card, and members shall only be deemed to be registered once this Registration Card is in their club's possession.

1.6. Any person registering with this Association for the first time must be registered with SAFA CT and shall only be given this Association's Registration Card after no less than fourteen days have passed after the bulk form had been presented to the office.

1.7. If any information is given to the Association that leads to a Registration Card being issued and is subsequently proven to be knowingly false, incorrect or fraudulent, the person concerned, his club or any person involved in the information being given to the Association, shall be dealt with by the Disciplinary Committee as it deems fit.

1.7.1. If scientific methods are deemed necessary by the Disciplinary Committee to confirm whether the information given is correct, application for membership of this Association conveys

consent after which costs incurred shall be disbursed at the discretion of the Disciplinary Committee.

1.8. It is the responsibility of the club to ensure that players are correctly registered.

1.9. Players whose cards (in cases of recall) are not submitted to the Association's office within a stipulated period are deemed ineligible.

1.10. It shall be necessary for all players being registered upon reaching the ages of 12, 18, 22, 35, 40, 45 and 55 to supply the Association with two current photographs.

1.11. All new applications for registration shall be accompanied by a certified copy of their Identification Document or Birth Certificate.

1.11.1. All new Senior and Junior registrations over the age of sixteen must have a certified copy of their identification document.

1.12. Registrations shall take place, at the Association's office during office hours or as determined by the Registrations Officer from Monday to Thursday only.

1.13. The Association or its referees shall not be liable for any claims arising from the injury to any player and any payments made in respect thereof shall be regarded as gratuitous.

1.13.1. Furthermore, the Association or its referees shall not be liable to any person or club for any claims arising from any loss suffered while participating in the activities of the Association.

1.14. Any player or member requesting a transfer from one club to another, his/her new club shall pay the applicable TRANSFER fee as stipulated by SAFA (CT).

1.15. The cut off dates for all transfers shall be 30 June (or as per SAFA CT) in each year. However, the management committee in consultation with the registration officer has the power to waive this rule within CTTFA in the case of a residential move or the player is a registered CTTFA member and has not played for any club within the current year.

1.16. Any player or member requesting a replacement CTTFA registration card shall pay the applicable administration fee of R25.

1.16.1. The Management Committee have the power however, to waive this rule in the case of theft, but an affidavit is to be supplied for the proof of the theft.

1.17. It shall be an offence to submit any false information when registering a player.

1.17.1. The onus shall be on the player's team/club to reasonably ensure that the information submitted is accurate in every aspect, and that all requirements are adhered to.

1.17.2. The issuing of a card does not absolve the team/club of this responsibility.

1.18. Any person wanting to participate in the affairs of CTFA can only do so with a CTFA registration card.

1.19. Principle of no card no participation shall apply without any exception.

1.20. At the conclusion of every season ALL CLUBS shall submit a defaulters list to the Association.

1.21. Any club that refuses to issue a player with a clearance certificate, when such player is entitled to such certificate, in terms of SAFA Transfer Rules & Regulations, is guilty of an offence of misconduct to be dealt with appropriately.

1.21.1. If the effected player is a junior it may be considered as aggravated circumstances.

1.22. Players whose clearance has been ratified by the Association shall no longer be considered a member.

2. REFEREES

- 2.1. The referee shall be in full charge and control of the game in which he is officiating.
- 2.2. On all questions of the interpretation of the laws of the game the referee's decision shall be final even though a protest has been lodged with the referee either prior to or during the match pertinent to fact.
- 2.3. The referee shall be the sole judge in determining whether or not any ground is suitable for play and should he consider it unsuitable, he alone shall have the power to postpone the match unless the rules of local authorities decide otherwise.
- 2.4. The selection of referees for all games of the Association shall be made by the Cape Town Tygerberg Referees Association according to the CTTFA constitution.
 - 2.4.1. If a referee is not appointed to a specific game, then the home club shall appoint a referee.
 - 2.4.2. All other requests for Referees must be made via the CTTFA office.
- 2.5. Should the appointed referee fail to arrive within 15 (fifteen) minutes of the scheduled time of the match, any other REGISTERED CTTRA referee present shall have the power to officiate, in all games involving CTTFA teams, failing which the home team shall appoint a referee who must be a card-carrying, registered member of CTTFA, who must start the game at the published time and who shall have all of the powers as in 2.1 above.
 - 2.5.1. Once the referee supplied by the home team is made known to the opposition, they may request to see his Association membership card to satisfy themselves that he is a registered member of the Association and so that they can record his name and number on their official Match Report.
- 2.6. With the exception of the senior promotion league (Premier, First, and Second Divisions) that must have a Referee appointed by the CTTRA committee - two qualified Assistant Referees must be supplied by the home team, if the home team fails to supply two qualified assistant Referees the match shall be awarded to the opponents.

2.7. The constitution of the Cape Town Tygerberg Referees Committee shall be the guidelines for all matters relating to referees or refereeing as long as such constitution is not in conflict with the Constitution of the Association.

2.8. On all questions of the interpretation of the laws of the game the referee's decision shall be final even though a protest has been lodged with the referee either prior to or during the match pertinent to fact.

2.9. All clubs shall supply a minimum of two members who shall be qualified as referees and who shall be available to officiate in his/her club's home games as delegated by the referee's association. If a club does not have two members who are qualified as referees, they shall supply them to attend a training course conducted by the referee's association and pass the set examination. Failure to do so could see the club suspended from all senior competitions pending investigation by the Management Committee.

2.10. All clubs shall supply a minimum of two members who shall be qualified assistant referees, they may be qualified referees and who shall be available to officiate in his / her club's home games. If a club does not have two members who are qualified referees or referee's assistants, they shall supply them to attend a training course conducted by the referee's committee and pass the set examination. Failure to do so could see the club suspended from all senior competitions pending investigation by the Management Committee.

2.11. Clubs who fail to submit AR's will not be allowed to accumulate points.

2.12. The referee shall inspect the appointed AR's cards prior to the start of the match.

2.13. The referee, including the AR can only be changed in cases of injury and thereafter may not participate in any fixture on that day.

3. LEAGUE COMPETITIONS

3.1. The Association shall, annually, from March to October, on the universally accepted principal of "Home and Away", run the following leagues with Reserve Leagues when deemed necessary: -

3.2. Seniors -Premier & First to Lowest Divisions, a Ladies League/s, Over 35, Over 40 and Over 45.

3.3. Juniors - Under 18, 16, 15, 14, 13, 12, 11, 10, 9, 8 & 7-year age groups, or any other leagues determined by the Management Committee.

3.4. The official start and finish dates of any season shall be determined by the Management Committee at its first meeting following the Annual General Meeting.

3.5. All matches MUST start at the published time provided the field is vacant - failing which it must start within 2 minutes after the previous game has been completed.

3.6. If any team is not ready to start the match at the published time (or starting time as mentioned above) the referee shall declare them absent and allow the team present to depart, after which, following receipt of the referee's report, the match shall be awarded to the team that was present and the absent team shall be liable to a fine that will be determined by the Disciplinary Committee.

3.7. When a previous game is running late and the next game is now later than (15) fifteen minutes (night games only) after the scheduled time the match will be forfeited by the home team unless it is beyond the home teams control, the Referee does not have the right to walk away.

3.8. The Association shall give at least 5 (FIVE) days written notice to any club of any fixture. If it fails to do so, either team in a fixture may refuse to accept the fixture following which it shall be rescheduled. This shall not however apply to a knockout fixture when the minimum advice period is reduced to 4 (four) days. No club shall be allowed to change any fixture, venue or starting time without the WRITTEN approval of the Association. Clubs that transgress shall be liable to action decided upon by the Disciplinary Committee. Requests for a possible amendment or postponement will only be considered by the Fixtures Director if it has been received in writing on the prescribed form stating the reason for postponement and signed by

the Chairman or Secretary or Fixtures Official and forwarded to the office OF CTTFA no less than TEN (10) days prior to the scheduled date of the fixture.

3.9. In all games won 3 (three) points, and in all games drawn, 1 (one) point, shall be awarded.

3.10. The team amassing the highest number of points during the season shall be declared the winner of the competition.

3.10.1. If two or more teams are equal on points the League championship promotion or relegation shall be decided on

3.10.1.1. firstly, goal difference and

3.10.1.2. secondly, highest number of goals scored.

3.11. At the end of April/May/June/July/August each year, updated logs will be forwarded to members, the correctness of the facts may be queried in writing within ten (10) days failing which, the published logs will be accepted as a true reflection of the facts and no further corrections will be made unless so directed through a Disciplinary Committee/Appeal Hearing.

3.12. Once **final** dated logs have been forwarded to members, the correctness of the facts may be queried in writing within fourteen (14) days, failing which, the published logs will be accepted as a true reflection of the facts.

3.13. In the event of any team withdrawing before the end of the first-round of any competition, all their results up to that stage shall be expunged from determining league positions. Should they however withdraw during the second-round, all results will be expunged.

3.14. All clubs (except for institutions and schools) shall at all times have and maintain at least two Senior and two junior teams. This excludes Over 35, Over 40 and Over 45 teams. The Management Committee has the power, to waive this rule with divulging reasons for their decision.

3.15. All clubs shall have and maintain at least one field for every four Senior teams during afternoons or evenings it intends entering or at least one field for each two junior teams during mornings it intends entering in each age group. All fields shall be subject to the approval of the Association's Grounds Committee.

3.16. The floodlights at all fields shall annually be approved by the Association's Grounds Committee prior to the scheduling of night games at such venues.

3.17. If, at any time, a club wishes to withdraw a team from the Association's leagues, it shall be the lowest team playing for that club, not including Over 35 or Over 40 teams or O/45.

3.18. For purposes of this and other clauses in the Constitution, it is recorded that the Promotion Leagues of the Association shall be the Premier League, the First Division and the Second Division, which may, at the discretion of the Management Committee, also contain the name of a sponsor. There shall be an automatic two up, two down system operative between all leagues except that no club may have more than one team in the Promotion Leagues (and consequently its Reserve League) as well as in any Senior age group league unless it is the lowest league for that age.

3.19. Promotion from the Premier Division to the leagues of SAFA CT shall only be permitted, in order of finishing, down to third position, after which this Association will not submit a nominee. Any club promoted in accordance with previous statement will keep their status in the Premier League. All clubs that has not followed this route for promotion to any SAFA Competition and if relegated from any SAFA Competition shall start in the league in which they last participated.

3.20. The automatic two-up system as in 3.18 will only be extended to clubs who are not in default of DC Code Article 52 as at 30th September in the year in which they played for promotion from the league in which they participated. This shall apply to the Statement of Account issued by the Treasurer dated 30th August in the same year.

3.21. As per 3.2 above the rules pertaining to each senior league shall be as follows: -

3.21.1. The Premier Division

3.21.1.1. This league shall consist of fourteen (14) teams. The Association may, if it deems it necessary, alter this number before the commencement of the season.

3.21.1.2. There shall be a trophy at stake in this division for the team amassing the highest number of points (or as per 3.10 above) at the end of the season.

3.21.2. The First and Second Division

3.21.2.1. The First and Second Division shall consist of fourteen (14) teams each.

3.21.2.2. There shall be a trophy at stake in these divisions for the team amassing the highest number of points (or as per 3.10 above) at the end of the season.

3.21.2.3. All other members, who are not represented in any of the Promotion Leagues, shall play in the Third Division.

3.21.2.4. If the number of these teams, making up the composition of the Third Division shall be less than twelve, the Management Committee may, in the best interest of competitive football, increase the size of the league to twelve by including the next best teams of clubs already represented in the Promotion Leagues, with the understanding that none of these additional teams may, if they end in the two top positions at the end of the season, gain promotion to the Second Division as they already have a team in the Promotion Leagues and consequently a lesser number of teams ending in the bottom two positions in the Second Division will be relegated.

3.21.2.5. There shall also be reserve leagues for each league as per 3.21.1 and 3.21.2 above with the composition of the reserve leagues being a duplication of these leagues. There shall be no promotion or relegation to or from these leagues, with the composition for the following year being determined as per 3.18 above.

3.21.3. All Other Divisions

3.21.3.1. All other senior teams of the Association shall make up these leagues with the proviso that not more than 12 teams shall be permitted to make up the composition of these leagues.

3.21.3.2. Should there be more or less than 12 teams in the lowest Division, then the Management Committee shall decide upon its size.

3.21.3.3. There shall be a trophy at stake in these divisions for the team amassing the highest number of points (or as per 3.10 above) at the end of the season.

3.21.3.4. All other clubs including new applications for affiliation who are not represented in any of the promotional leagues shall play in the Second Division. If the number of these teams, making up the composition of the Second Division shall be less than 12 (twelve), the Management Committee may, in the best interest of competitive football, increase the size of the league to 12 (twelve) by including the next best teams of the clubs already represented in the promotional leagues. With the understanding that none of these teams can gain promotion to the First Division.

3.21.3.5. If a lesser number is promoted from the Second Division a lesser will be relegated from the First Division.

3.21.4. Veterans

3.21.4.1. This competition shall be open to ALL players over the age of 35 (or 40 or 45) years of age starting from the day they attain their 35th (or 40th or 45th) birthday.

3.21.4.2. There shall be a trophy at stake in each section of these divisions, for the team amassing the highest number of points at the end of the season (or as per 3.10 above).

3.22. If, after advising the Association at the Annual General Meeting, of its teams for the following season and the leagues have been structured, a club wishes to enter an additional team in any league, this must firstly be with the approval of the Management Committee and be done before 28th February for seniors, and 15th April for juniors but will only be entertained on a first come - first served basis if a vacancy occurs or a position is available in any league.

3.23. The Management Committee in the interest of football may increase or decrease the number of teams in each league.

3.24. In addition to the leagues mentioned in 3.3, the Association shall also run Junior League in these age-groups: Under 18, 16, 15, 14, 13, 12, 11, 10, 9, 8, 7 and Under 7 with the number of leagues and teams within each age group to be determined by the Management Committee.

3.25. No club shall be permitted to hold trials within CTTFA from the second Monday of June until the end of CTTFA's season.

4. KNOCKOUT COMPETITIONS

4.1. Each division in 3.21 above as well as each Junior League (from under 18 to under 12) shall have its own Knock-out Competition, with a draw being held for each round (either all together at the start of the season or at the conclusion of each round) and the winners going through to the draw for the next round.

4.2. It shall also be the duty of the Fixtures Director to fixture every semi-final match to be played at a neutral venue.

4.3. All finals will be played at a venue to be decided in May of each year by the Management Committee.

4.4. A trophy shall be at stake for the team who wins each knockout competition.

4.5. There shall be no Knock Out competition from the under 7 to under 11 leagues.

4.6. Any team that fails to honour any knockout final match may be fined and their medals withheld till after the disciplinary enquiry. They may also be excluded from the following year's Knockout competitions.

4.7. No player, having played for a higher team of his club, or any other club, in any competition of this Association, shall be permitted to play in a lower knock-out game of this Association.

4.7.1. This does not prevent a junior from playing in a senior competition and then reverting back to the junior competition for which he qualifies.

4.7.2. For the execution of this rule, in both Junior and Over 35, Over 40 or Over 45 competitions, a player may not, after playing in a higher age group, revert back to playing in any other age group competition he/she may qualify to play in.

4.7.3. The Over 35 League is considered to be a higher league than the Over 40 League and 40 higher than 45, an "A" team or league, higher than a "B" team or league, "B" higher than "C" etc.

4.8. On Knock Out Cup Final Days Junior or Senior a player will be cup tied for the team he played for on the day and may not play for any other team.

4.9. The first named team on the fixture shall deem to be the home team

5. DURATION OF GAMES

5.1. During all games of the Association, the half time shall preferably be five (5) minutes but shall not exceed ten (10) minutes.

5.2. The duration of play of all of the Association's leagues shall be as follows: -

| League | Half / Third | Minutes Each Way |
|--|---------------------|-------------------------|
| The Promotion Leagues | Two equal halves | 45 |
| Other Senior, Over 35, 40 & 45 Divisions | Two equal halves | 40 |
| Ladies Leagues | Two equal halves | 40 |
| Under 18 | Two equal halves | 40 |
| Under 16 | Two equal halves | 40 |
| Under 15 | Two equal halves | 35 |
| Under 14 | Two equal halves | 35 |
| Under 13 | Two equal halves | 30 |
| Under 12 | Two equal halves | 30 |
| Under 11 | Two equal halves | 20 |
| Under 10 | Two equal halves | 20 |
| Under 7, Under 8 & Under 9 | Three equal thirds | 10 |

5.3. In knock-out competitions the above shall also apply but if at the end of the regulation time there is a draw, extra time as follows shall be played: -

| League | Half / Third | Minutes Each Way |
|--|---------------------|-------------------------|
| The Promotion Leagues | Two equal halves | 15 |
| Other Senior, Over 35, 40 & 45 Divisions | Two equal halves | 15 |
| Ladies Leagues | Two equal halves | 10 |
| Under 18 | Two equal halves | 10 |
| Under 16 | Two equal halves | 10 |
| Under 15 | Two equal halves | 10 |
| Under 14 | Two equal halves | 10 |
| Under 13 | Two equal halves | 10 |
| Under 12 | Two equal halves | 10 |

5.4. If at the conclusion of these extra periods there is still a draw, then a penalty shoot-out in terms of the F.I.F.A rules will decide which team goes through to the next round.

5.5. On the day of the knockout finals there shall be no replays but all trophy winners will immediately - after extra time as above - be decided by a penalty shoot-out in the case of all games - senior and junior.

6. TEAM RETURN

6.1. Prior to all matches it shall be the duty of each captain or relevant official to hand to the referee and the opposing captain a list of names on the prescribed form quoting each player's registration number and jersey number together with the registration cards of all players participating in the match, including substitutes, with a maximum of 18 players.

6.2. Any player whose Registration Card is not available at this time of presentation shall be an ineligible player.

6.3. The Registration Cards shall be available for inspection by the captains or Team Officials with such request being made via the referee without unduly delaying the match.

6.4. Teams shall however, within this clause, list all players whom they wish to have participated in the game on condition that it is within the Laws of FIFA that all of the players and substitutes must be named before kick-off.

6.5. In the event team begins a match with fewer than 11 players, only the players named in the starting line-up may complete the 11 upon their arrival.

6.6. Although a match may not start or continue if either team consists of fewer than 7 players, the minimum number of players in a team required for a match to continue is left to the discretion of member associations.

6.7. Teams may use up to:

6.7.1. 3 (three) substitutes for senior league's Premier to Lowest divisions

6.7.2. 5 substitutes for all other leagues,

6.8. Substitutes must be chosen from not more than seven players whose names shall appear on the team return.

6.9. Substitutes not so named may not take part in the match.

6.10. All eighteen players (or up to eighteen) named on the prescribed form shall be ruled to have participated in the match concerned.

6.11. Both home and away teams shall forward copies of their team returns to the Association for games where no CTTRA referee officiated.

6.11.1. At neutral venues the first named team shall be deemed to be the home team.

6.11.2. Failure to do so within seven (7) days of the completion of the fixture will result in a fine of R5.00 (Five Rand) being levied against the club.

7. TEAM COLOURS

7.1. Each club shall register its home playing colours (shirts and shorts), together with alternate away playing colour (shirts and shorts) with this Association.

7.2. The Management Committee shall have the power to refuse to register any colours which are already registered.

7.3. Should the registered colours of two clubs clash when their teams meet each other, the team designated the "away" or "visiting team" shall change to its alternate colours.

8. FAILURE TO FULFIL FIXTURES

8.1. Any club which fails to fulfil any fixture, unless prior notice has been received from the office in terms of Rule 3.8, shall be in default and shall forfeit the points for the match, as well as paying a fine of R300.00 when a home team defaults or R200.00 (Two Hundred Rand) when an away team defaults as well as the defaulting team being responsible to pay the referee's fee, noting that defaulting referees will be held liable for his match fee and will not be compensated for any other match he officiates in on that day.

8.1.1. The Fixtures Director has the right to make administrative rulings regarding defaulted matches when either one or both parties forfeit a fixture.

8.1.2. The Fixtures Director shall record a 3-0 victory to the opposing team in the event one team forfeits their fixture prior to the time and date of their scheduled kick-off.

8.1.3. The Fixtures Director must record a no-result in the event both teams fixture to play agree – in writing – to forfeit their fixture.

8.1.4. The Fixtures Director shall forward any case to the Disciplinary Committee whereby either party defaults the fixture without explicit written permission from The Fixtures Director.

8.1.5. Clubs who do not agree with the administrative ruling made by The Fixtures Director may lodge a protest in respect of Rule 11 in CTTFA Rules & Regulations.

8.2. In addition, the club shall be guilty of an offence and be liable to be dealt with by the Disciplinary Committee as it may deem fit.

8.3. Any team that defaults 3 (three) times in any one season - its club shall be summoned to appear before the MC and if necessary have the matter referred to the Disciplinary Committee for action.

8.4. If a team, even with the necessary permission, fails to play five (5) matches, they may, upon a decision of the Management Committee, be expelled for the season and/or fined and shall be relegated to the next lower league at the commencement of the following season.

8.5. If a home team defaults without giving prior advice in writing to the visiting team and or the referee via the office during office hours, they shall be required, besides any fine imposed,

to pay R250.00 towards the costs of the visiting team's travel costs and to pay the referee's fees for the match.

FIXTURES OUTSIDE THE ASSOCIATION

8.6. Any club wishing to play any fixture against any club not affiliated to SAFA (CT), shall first obtain the written permission of the Management Committee.

8.7. All clubs playing friendly matches against other SAFA (CT) affiliated clubs SHALL advise the Association of such matches.

9. PENALTIES AND FINES

9.1. Any club failing to be represented at any General Meeting of the Association, excluding sub-committee meetings (of which they have been deemed to have received due notice) shall be fined R200.00. If they miss two consecutive meetings the fine will be R300 per meeting. If they miss 3 (three) meetings and more for the year the fine will be R400 per meeting missed. In addition to the fine, any club that absents itself from three Association meetings, excluding sub-committee meetings shall be summoned to appear before the MC AND if necessary have the matter referred to the Disciplinary Committee for action.

9.2. All monies, due to the Association, shall be paid to the office of the Association or via eft or direct deposit within thirty (30) days of the Statement of Account issued by the Treasurer on a monthly basis by the 7th day of the following month.

9.3. Failing which, upon due notice, the Association will serve the offending member with an out of compliance notice whom may then not get involved in the affairs of the Association.

9.4. If this happens a second time in one season, the offending member upon whom the out of compliance notices is served by the Association, shall not be allowed to accumulate points or to proceed within any knockout competition, or get involved in the affairs of the Association, until such time that the arrear amounts are settled.

9.5. The rendering of accounts to the official correspondence address of the member as stated in Article 10.6, shall be considered due receipt of such outstanding accounts. Post-dated cheques shall not be accepted as settlement of an a/c.

9.6. Notwithstanding the provisions in Rule 10.2, all accounts rendered for the month prior to the month in which the Annual General Meeting is held, is due and payable before the commencement of the Annual General Meeting at the offices of the Association, provided that

clubs have received notice of such account at least 14 days prior to the date of the meeting. Failure to comply would result in the member not being able to participate in the meeting.

9.7. All clubs that withdraw teams from any competition after 15th April for Seniors and 30th April for Juniors in each year shall be fined the sum of R250 per team.

9.8. All clubs shall email, telephone or facsimile the office with the result and score of every game played involving their club, within 72 (seventy-two) hours (including Sundays and Public Holidays) of the completion of the game. Failure to do so will result in a fine of R5.00 per result being levied against the defaulting club.

9.9. No registered member of this Association may enter any ground under the jurisdiction of this Association in possession of liquor or drugs. If such an occurrence is reported by a competent person, the Management Committee will hold an investigation and take whatever action they deem necessary.

9.10. Fines shall be paid within 30 days of date of invoice by the office, failing which the member shall be deemed to be out of compliance in terms of each aspect of this rule.

9.10.1. If the matter is under appeal the monetary fine to be set aside till after the conclusion of the appeal hearing

10. PROTESTS

10.1. Advice of and Confirmation of ALL protests, including those handed to a referee (which shall also have been advised by the referee to the opposing captain of the match in question before or during the match) shall be lodged in writing with the Association within 7(seven) days of the completion of the match accompanied by the protest fee of R500.00 which fee shall be forfeited to the Association if the protest is not successful.

10.2. Failure to lodge the written protest within the period shall render the club liable to a fine of R250.00 AND A MINIMUM OF 4 POINTS SHALL BE DEDUCTED AND THE MATCH AWARDED TO THEIR OPPONENTS.

10.3. Both the protesting party as well as the party protested against shall be requested to be present at the hearing into the protest.

10.4. Any protest relating to the grounds, goal posts or bars, or any other appurtenances of the game, shall not be entertained by the Disciplinary Committee unless an objection has been lodged with the referee before the commencement of the match. The responsible team and/or its officials are to correct the cause of the objection, if this is possible, without unduly delaying the progress of the match.

10.5. The Team officials or Managers of each team in Junior or Age-restricted Senior games, to check their opponent's cards for errors in recorded ages and if any are found they shall report it to the Referee.

10.6. Either team may, before the commencement of the game remove the suspect player from the team return and replace them with another player. If either team then still refuses to change the player, then the matter must to report to the Referee in the form of an official protest.

10.7. Any team directly involved in a game may lodge a protest in respect of that game.

10.8. Any team, affiliate, official, player, staff member, or a club that has not lodged a protest in respect of a game in which it participated, may lodge a complaint in respect of any act of misconduct/ offence allegedly committed.

10.8.1. The complaint must be lodged in writing within seven (7) days of the incident, and accompanied by a complaint fee, as determined by the Management Committee.

10.8.2. The complaint must not be made against the referee's and / or assistant referee's decisions connected with play in any game, except if the complaint contains an allegation of corruption.

10.9. Where a club advises the Association in writing of the fact that an opponent has fielded an ineligible player, and they do so within 7 (seven) days of the conclusion of the game, this shall form the basis of a protest/complaint. The Management Committee, however, may be requested to conduct an investigation.

11. APPEALS

11.1. An appeal against a decision of any committee or sub-committee may be made in writing to the Association within 7 (seven) days after having received notification of any such decision.

11.2. Such appeal shall be accompanied by a fee of R750.00 (Seven hundred and fifty rand) which shall be forfeited, to the Association if the appeal is not successful.

11.3. The Management Committee appoints an independent sub-committee which shall in this instance act as the Court of Appeal.

11.4. All appeals shall state clearly the nature of the appeal.

11.5. Any sub-committee decision shall not be suspended pending the hearing of the appeal, such appeal hearing which shall take place within 21 (twenty-one) days of receipt of the appeal by the Association.

11.6. In appeal cases, the appellant SHALL be present for the case to be heard.

11.7. If the appellant is still not satisfied with the decision, he, she or the club may appeal to SAFA (CT).

11.8. All letters of appeal to SAFA (CT) shall first be endorsed by the Management Committee and a copy retained by the Secretary.

11.9. NO enquiry shall be requested by any member, but requests for further investigation may only take the form of a protest or an appeal as described herein. Should the person lodging the protest or the appeal require written evidence that is in the possession of the Association, this will only be forthcoming AFTER the necessary fee has been paid and AFTER the written appeal or protest has been lodged with the office.

11.10. Any team, affiliate, official, player, staff member, or a club that has not lodged a protest in respect of a game in which it participated, may lodge a complaint in respect of any act of misconduct/ offence allegedly committed. The complaint must be lodged in writing within seven (7) days of the incident, and accompanied by a complaint fee, as determined by the Management Committee. The complaint must not be made against the referee's and / or

assistant referee's decisions connected with play in any game, except if the complaint contains an allegation of corruption.

11.11. As an exception to article 112 (2) of the DC Code. At the conclusion of each round of the knock-out, any match that has been referred to either of the disciplinary or appeals committee shall not have the next round involving the said clubs take place. However, should an appeal be lodged to SAFA CT the knockout may continue.

12. TROPHIES

12.1. All clubs, before being presented with any trophy, shall ensure that they are in good standing and that they acknowledge that they shall be responsible for the safekeeping of said trophy.

12.2. They must also ensure that said trophies are returned before the 31st July of each year to the Management Committee who shall scrutinise all the trophies.

12.3. In the event any trophy is deemed to be damaged or lost, the club concerned shall be held responsible.

12.4. The association shall purchase a replacement trophy if a club has damage or lost a trophy and the club will be invoice for the replacement trophy.

12.5. All trophies shall always remain the property of the Association.

12.6. Late return of all trophies shall incur a fine of R50.00 (Fifty Rand) per month until 21 working days prior to the prize giving where by the trophies will be replaced and defaulting club debited with the replacement cost.

13. DEFUNCT CLUBS

Should a club cease to exist or withdraws from the Association each and every registered member of such club shall, proportionally, be held liable for its debt to the Association.

14. DISCIPLINE

Pursuant to Article 6 in the CTTFA Constitution, the Management Committee shall at its first meeting appoint a Disciplinary Committee from nominations received from members and when holding meetings the quorum for all Disciplinary Meetings shall be three (3) persons and its duties shall be:

14.1. To act on all cases of misconduct, breach of rules regulations or byelaws and misdemeanours brought to its notice, within seven (7) days of the incident.

14.1.1. ACTS OF MISCONDUCT/OFFENCES

Without derogating from the generality of what constitutes an act of misconduct/offence, the following are specifically declared to be acts of misconduct/offences on the part of a player, official, servant or duly authorized (express or implied) representative of a club, official of CTTFA, or member of any sub - committee as the case may be.

14.1.2. On the part of a team or club where:

14.1.2.1. It fails to provide adequate security as its venue: It shall not be a defence to the aforesaid charge that a larger crowd than anticipated attended or attempted to attend the game

14.1.2.2. Its players, officials, servants or duly authorised (express or implied) representatives or supporters directly or indirectly interrupt, obstruct or disturb the normal proceedings of a game before, during or after the match.

14.1.2.3. Its players, officials, servants or duly authorised (expressed or implied) representatives, for any corrupt, dishonest or unlawful purpose in connection with a game played under the auspices of the Association, or in connection with the affairs of the Association, give, offer or promise, whether directly or indirectly, any inducement, reward or bribe of whatsoever nature, to anybody whatsoever.

14.1.2.4. Its players, officials, servants or duly authorised (express or implied) representatives accept any inducement, reward or bribe referred to in Rule 15.1.2.3 above.

14.1.2.5. It fails to comply with or contravenes any provision of the Constitution, DC Code, these Rules and or any other SAFA prescripts, the CAF Statutes and the FIFA Statutes, and as well as the Laws of the Game.

14.1.2.6. It fields an unregistered, suspended, banned, fraudulently or improperly registered, or in any other way disqualified or prohibited person.

14.1.2.7. It fails to fulfil a fixture for which a date and a venue have been fixed by CTTFA.

14.1.2.8. It fails to comply with any lawful order or instruction made by the Disciplinary Committee, an official of CTTFA, and/or match officials

14.1.2.9. It fails to comply with or contravenes any order, resolution or code of conduct made or passed by CTTFA.

14.1.2.10. It knowingly furnishes incorrect information of whatsoever nature to the CTTFA.

14.1.2.11. Its players, officials, servants or duly authorised (express or implied) representatives or supporters commit an offence in terms of Rule 15.1.2.12. hereunder

14.1.2.12. Its supporters misbehave in any manner whatsoever, inside or outside a ground before, during or after a match, no matter on which ground the match is played. Without derogating from the generality of what constitutes misbehaviour on the part of supporters, the following are specifically declared to be acts of misbehaviour:-

14.1.2.12.1. Invasion or attempted invasion of the field of play, save for reasons of crowd safety:

14.1.2.12.2. Causing the abandonment or attempting to cause the abandonment of a match

14.1.2.12.3. Throwing or attempting to throw missiles, bottles and other objects, whether potentially harmful or dangerous or not, on to the pitch, or at any person:

14.1.2.12.4. Fireworks and rockets being let off:

14.1.2.12.5. Failing to conduct themselves in an orderly fashion:

14.1.2.12.6. Insulting or assaulting players, team officials, match officials or any other person present at the game:

14.1.2.12.7. Maliciously damaging or attempting to damage any property at the ground:

14.1.2.12.8. Other acts of unsporting behaviour

14.1.2.13. It fails to protect match officials against acts or attempted acts of violence of any other form of abuse before, during or after a match.

14.1.2.14. Its players refuse to continue a match or abandon the field of play without permission by the referee, or cause the abandonment of a match.

14.1.2.15. Its officials cause the abandonment of a match.

14.1.2.16. It fails to immediately report any act of alleged misconduct within its knowledge, to the CTTFA.

14.1.2.17. It incites permits or assists any person or body in the contravention of the Laws of the Game, the Constitution and these Rules and the Regulations, the SAFA Constitution and Rules of Association, the CAF Statutes and the FIFA Statutes and the FIFA Statutes, as well as the Laws of the Game.

14.1.2.18. It, inclusive of its officials, players, servants or duly authorised (express or implied) representatives, or supporters commits any act or makes any statement, either orally or in writing, or has been responsible for conduct which is considered ungentlemanly, insulting or improper behaviour or likely to bring the game, sponsors, any member, CTTFA Competitions, the SAFA Cape Town, SAFA, CAF or FIFA into disrepute.

14.1.2.19. It fails to attend a Disciplinary Committee hearing to which it was summoned or subpoenaed.

14.1.2.20. It's officials, players, servants or duly authorised (express or implied) representatives assault, threaten, intimidate, coerce, interfere, mislead or insult a match official, player, official of the Association, public press or media, or any other person, before, during or after any match.

14.1.3. On the part of a player, official, servant or duly authorised (express or implied) representative of a Club, official of CTTFA, members of the Executive Committee or member of any sub-committee as the case may be, who:-

14.1.3.1. Directly or indirectly interrupts, obstructs or disturbs the normal proceedings of a game, before, during or after the match.

- 14.1.3.2. For any corrupt, dishonest or unlawful purpose in connection with a game played under the auspices of CTTFA, offers or promises, whether directly or indirectly, any inducement, reward or bribe of whatsoever nature, to anybody whomsoever:
- 14.1.3.3. Accepts any inducement, reward or bribe referred to in Rule 15.1.3.2 above:
- 14.1.3.4. Fails to comply with or contravenes any provision of the CTTFA Constitution, and these Rules and Regulations, the SAFA Constitution and Rules of Association, the CAF Statutes and the FIFA Statutes, as well as the Laws of the Game:
- 14.1.3.5. Fails to comply with any lawful order or instruction made by the Disciplinary Committee, an official of CTTFA and/or match officials:
- 14.1.3.6. Fails to comply with or contravenes any order, resolution or code of conduct passed by CTTFA
- 14.1.3.7. Fails to attend a Disciplinary Committee hearing to which it/he/she was summoned or subpoenaed:
- 14.1.3.8. Knowingly furnishes incorrect information, of whatsoever nature, to CTTFA:
- 14.1.3.9. Assaults, threatens, intimidates, coerces, interferes, misleads, or insults a match official, player, official of CTTFA, public, press or media, or any other person, before, during or after any match.
- 14.1.3.10. Engages in any conduct causing a situation dangerous to the public safety, before, during or after a match:
- 14.1.3.11. Fails to protect match officials against acts or attempted acts of violence or any other form of abuse before, during or after a match:
- 14.1.3.12. Fails to immediately report any act of alleged misconduct within its knowledge, to CTTFA:
- 14.1.3.13. Permits or assists any person or body in the contravention of the Laws of the Game, the Constitution and these Rules and Regulations, the SAFA Constitution and Rules of Association, the CAF Statutes and the FIFA Statutes:
- 14.1.3.14. Uses obscene or other objectionable language in connection with the affairs of CTTFA:

14.1.3.15. Commits any act or makes any statement, either orally or in writing, or has been responsible for conduct which is considered , insulting or improper behaviour, or likely to bring the game, sponsors, any member, CTTFA,SAFA Cape Town , SAFA, CAF or FIFA into disrepute.

14.1.4. On the part of any player, where he refuses to continue a match, or abandons the field of play without permission by the referee, or causes the abandonment of a match,

14.1.5. On the part of an official, where the said official causes the abandonment of a match.

14.1.6. Any club or person who has been found guilty of committing an offence by the Disciplinary Committee shall be liable to such penalties or combination of penalties as the Disciplinary Committee may impose in terms of the Constitution, DC Code and these Rules and Regulations.

14.1.7. Any club, player, official, servant or duly authorised (express or implied) representative of a club, member of the Executive Committee or of a sub- committee who:-

14.1.7.1. Attempts to commit any offence in terms of the CTTFA Constitution, DC Code and these Rules and Regulations shall be guilty of an offence and shall be liable on conviction, to the same penalties as are competent for a contravention of the Constitution, DC Code or Rules itself.

14.1.8. Anyone, including players, officials, match officials, servants or duly authorised[express or implied] representatives or supporters of a team or Club, who offends the dignity of any person or group of persons through contemptuous, discriminatory or derogatory words or actions concerning race, colour, language, religion or origin.

14.1.8.1. The lack of culpable conduct or culpable oversight is not a defence for a team or club, where the supporters commit an offence under 15.1.8.

14.2. To summons before the committee of any natural person over the age of 14 years old or legal person falling under the jurisdiction of the CTTFA DC Code to answer any charge or complaint brought to the notice of the committee. Failure to appear may result in a fine of of R200 except in the case of a minor and /or suspension. In the case of a minor aged above 14 years old, a copy of the summons must also be issued to his parent or guardian or in the case of there being no parent or guardian, then any other suitable adult person that can act in place of such parent/guardian.

14.3. To consider instructing any club to take corrective action against member of it that is a minor under the age of 14 years old who has been expelled from the field of play or who has a strong prima facie case against him or her of having breached any other provision of CTFFA's Rules, DC Code or Code of Conduct .Prior to instructing the club the DC shall forward a copy of the prima facie evidence to the club to present to the minor and his parent/s who shall have seven days to respond in writing ,which response shall be considered by the DC before it issues any instruction.

14.4. A Club that has been instructed under 15.2.1 shall submit a report to the DC of the corrective action taken within 14 days of having received such an instruction and the failure to submit such a report shall be an act of misconduct.

14.5. Nothing in the above must be construed as excluding any minor player , playing in any CTFFA league or cup match, from under 12 matches and older, as not being subject to any automatic suspension in terms of the DC Code.

14.6. All Rules and provisions of the DC Code are subject to this rule that no fine shall be imposed on any minor as a defendant or as a witness who has failed to attend a hearing.

14.7. A referee's report, whether a caution (as indicated on team return), send-off or match reports, shall only be considered if it is given in writing and received by the Association, within 72 hours of the incident reported by the referee, should there be no report from the Referee within the 72 hours after the completion of the game the relevant club/CTTRA will receive a fine of R250.00.

14.8. Should the referee's report be late the transgressions mentioned in the report shall still be acted upon by the DC.

14.9. Should a referee's report not be received by the Association when requested the referee shall be charged with misconduct.

14.10. To be empowered to disqualify, suspend, reprimand, fine and or caution any player, club official, club or affiliate who may be proved to have been guilty of any breach of the rules or regulations or "The Laws of the Game" as issued by FIFA. Cognisance must also be taken of the FIFA rule that calls for the imposition of a minimum of one match suspension for every send-off.

14.11. Any player, club official, club or affiliate summoned to appear before the Disciplinary Committee shall be entitled, on application to the Association to be furnished with full details and particulars of the charges to be preferred, prior to the hearing.

14.12. The Association shall in writing notify any player, club official, member or affiliate at least 72 hours prior to the scheduled hearing.

14.12.1. The player, club official or affiliate charged, shall attend such hearing and give the Disciplinary Committee evidence of the facts of the charge and shall answer any questions that may be asked by way of cross-examination and shall produce any books or papers considered necessary by the Disciplinary Committee.

14.12.2. The player, club official, club or affiliate charged, shall have the right to give and call evidence in rebuttal of the charge and shall have the right to cross-examine any witness who gave evidence of such charge.

14.12.3. If the player, club official, club or affiliate charged fail to attend the hearing after having been correctly notified, or refuse to answer any question asked by the Disciplinary Committee, or neglect to produce any books or papers without good and sufficient reason, the committee shall adjudicate upon the charge or allegation in such a manner and upon such evidence as they may deem expedient.

14.13. Club Officials, members or any other natural or legal persons charged shall inform the Association not later than 24hrs prior to the scheduled hearing as to the full reason as to why they cannot attend the hearing.

14.13.1. Failing to provide acceptable reason by such defendant, the DC may decide to commence and / or complete the hearing in the absence of such defendant.

14.13.2. On a second occasion the defendant not been available, despite providing reasons the DC may exercise discretion to proceed after considering any factor it regards as being relevant.

14.14. In the event of a club(s) not being correctly informed by the Association to appear before the DC, the case shall be heard by another DC appointed by the MC.

14.15. If proven that the DC ruling was based on the incorrect evidence provided by the MC then the DC reserves the right to review the original outcome.

14.16. Any suspended member, club or affiliate shall not be entitled to participate in any fixture of the Association or its clubs, inclusive of competitions and/or friendly matches, nor shall he be entitled to act in any official capacity in the Association, or its clubs or take part in the conduct or management of the game as the case may be.

14.17. In the case of a sentence of longer than 12 months being handed out, the Management Committee shall be informed.

14.18. The decisions of the Disciplinary Committee in all of the aforementioned matters or player shall have the right of appeal within (7) seven days against any decision to the Appeals Committee (See Rules 12.1 to 12.11).

14.18.1. A copy of the letter of appeal against an automatic suspension (see 15.9.1) must be lodged with the Secretary of the Association within 7 days of the dismissal and must be accompanied by the prescribed fee of R750.00 (seven hundred and fifty rand).

14.18.2. The appeal shall be heard within twenty-one (21) days of receipt thereof in reference to Rule 12.5.

14.18.3. If the protest or appeal succeeds the protest or appeal fee shall be refunded within 30 days of the outcome.

14.18.4. If the protest or appeal fails the fee shall be forfeited to the Association.

14.19. Any sentence other than as per 15.9.4 being served which is not completed in the current playing season shall be carried forward to commence at the start of the next playing season.

14.20. Upon suspension of a member or club, all monies due to the Association by such member or club shall become immediately payable.

14.20.1. If payment there-of is not made within fourteen (14) days, the Management Committee may take such steps it deems necessary.

14.21. Every club is responsible for the conduct of its players, officials, spectators and supporters, no matter on which ground the match is played.

14.21.1. In the event of alleged misconduct of spectators, the defendant may not disclaim responsibility for such misconduct on the grounds that such spectators were/are not supporters

of the defendant's team unless this is proven by the defendant to the satisfaction of the Disciplinary Committee concerned.

14.22. This Association shall honour any suspension imposed on any person by any affiliate of FIFA, SAFA or SAFA (CT).

14.23. If at any time a minor is requested to appear before the Appeals Committee or the Disciplinary Committee, he may, if he so wishes be accompanied by an adult.

15. REPRESENTATIVE MATCHES

15.1. After giving advice of his non-availability for a representative match a player shall not be permitted to play for any team of his club on the day that the representative matches takes place.

15.2. Players for representative matches shall be selected by committees voted for by the Management Committee.

15.3. All clubs shall in every way assist in securing the attendance of any of their players selected for said representative matches.

15.4. Any selected player who fails to turn up for the representative match for which he has been chosen and does not furnish the Association with an apology (and reasons therefore) within 72 (seventy two) hours after the said match shall automatically be under suspension until he appears before the Disciplinary Committee whom shall deal with him and the club as they see fit.

15.5. Should three or more players from one club be selected to represent the Association, Provincial team or any other team recognised by the Management Committee, S A F A or SAFA (CT) only the highest team he normally represents in the club shall be granted a postponement of a fixture upon a request being received in writing from the club concerned.

15.6. Any player or official who declares himself not available to be selected in any position for any team of the Association shall not be available during that season for any team to be selected by SAFA (CT).

16. COLOURS

16.1. The Colours of the Association shall be Royal Blue, Gold and White.

17. CONSTITUTIONS OF AFFILIATES AND CLUBS

17.1. Each affiliate and club shall submit its Constitution and Rules and Regulations to this Association for approval.

17.2. The articles and rules of all affiliates and clubs may not be inconsistent with the Articles and Rules of this Association and all affiliates and clubs and their members admitted to membership shall observe the Articles and Rules of this Association.

17.3. The provisions of this Association's Constitution and Rules shall override those of an affiliate or club.

17.4. Any club that require any documents from the Association must request it on a club letterhead and signed by the Chairman or Secretary and the said documents will be supplies within three working days and maybe charged at R5 (five rand) per copy.

18. BOOKS OF AFFILIATES AND CLUBS

18.1. All affiliates and clubs shall cause to be kept, proper minutes and Books of Accounts which shall be produced to this Association within five working days of the same having been called for should they be required for an enquiry.

ACCEPTANCE OF THIS CONSTITUTION & THE RULES & REGULATIONS

This constitution was unanimously adopted at the Special General Meeting of the Association held on the 17th day of March 1993 at Sea Point in the province of the Western Cape.

Amendments made as follows: -

Many & Varied 03/11/93, 24/08/94, 16/11/94, 22/11/95, 20/11/96, 19/11/97, 25/11/97, 25/11/98, 17/11/99, 23/11/00, 21/11/01, 04/11/02, 26/03/03, 19/11/03, 11/04/07, 21/11/2008, 24/11/2009, 23/11/2010, 20/12/2012, 29/01/2014, 10/06/2016, 23/11/2016 and 17/05/2017.

DEFINITIONS AND INTERPRETATIONS

Rules: shall include all rules, regulations and bylaws promulgated from time to time by the Association.

Football: shall include football as defined in the Referee's Chart, small-sided soccer and indoor soccer.

Seniors: A team of players participating in a bona-fide league and not falling under the definition of a Junior Team.

Juniors: A team of players participating in a bona-fide league, the rules of which limit the ages of the players to not older than nineteen (19) years on 1st January of each year.

Day: shall be a calendar day including Saturdays, Sundays and Public Holidays.

Gender: Any reference to the male gender shall automatically imply the female gender in the same way.

SAFA (CT): shall mean South African Football Association Cape Town.

S.A.F.A: shall mean South African Football Association.

C A F: shall mean Confederation of African Football.

F.I.F.A.: shall mean Federation Internationale de Football Association.

SCHEDULE OF FEES AS PER ARTICLES**Article**

| | | |
|-----|---|----------|
| 4.1 | Affiliation Fee | R1134.00 |
| 4.2 | Annual subscription per club | R1134.00 |
| 4.4 | Registration fee per member or team - decided at each AGM | |
| | Guest Teams (Men) | R2835.00 |
| | Additional | R2835.00 |
| | Guest Teams (Ladies) | R2835.00 |
| | Minimum team levy | R3628.00 |
| | Additional Senior Teams | R1749.20 |
| | Additional Junior Teams | R567.00 |
| | Ladies | R1477.20 |
| | U/10 & U/11 | R453.60 |
| | U/7 & U/9 (5 x 5) | R283.50 |
| | Secretarial fees | R1701.00 |
| | Vodacom | SAFA |

SCHEDULE OF FEES/FINES AS PER RULES**Rules**

| | | |
|---------|---|------------|
| 11.1 | Transfer Fee to CTTFA | R25.00 |
| 7 | Failure to submit team returns per game | R5.00 |
| 7 | Failure to fulfil a fixture – away | R200.00 |
| 7 | Failure to fulfil a fixture – home | R300.00 |
| 14.4 | Causing an abandonment - up to | R10,000.00 |
| 10.1 | Ineligible player | R250.00 |
| 10.2 | Failure to attend meetings | R200.00 |
| 10.5 | Teams withdrawing | R250.00 |
| 11.1 | Protest | R500.00 |
| 11.1 | Failure to lodge a protest | R250.00 |
| 11.2 | Complaint Fee | R500.00 |
| 11.3 | Appeal against a DC decision | R750.00 |
| 11.4 | Appeal against a subcommittee decision | R750.00 |
| 12 | Late return of trophies per month - | R50.00 |
| 14.5.1 | Automatic suspension for Send-off | R50.00 |
| 14.5.3 | Automatic suspension for 4 cautions | R50.00 |
| 14.5.14 | Appeal against Automatic Suspension | R500.00 |
| 16.4 | Appeal to SAFA CT | R1000.00 |
| | Protest to SAFA | R5000.00 |
| | Appeal to SAFA | R5000.00 |